

Item No: 1	Classification: OPEN	Date: 14 th June 2004	Meeting Name: OVERVIEW & SCRUTINY COMMITTEE
Report Title:		SCRUTINY ANNUAL REPORT 2003/04 – DRAFT OFFICER NOTES	
Ward(s) or Group affected:		All Wards	
From:		Head of Overview & Scrutiny	

RECOMMENDATION

1. Members are asked to consider the draft Scrutiny Annual Report 2003/04 [draft officer notes attached at Appendix A] and direct the Head of Scrutiny in respect of any changes in content or focus for the document.

BACKGROUND INFORMATION

2. Overview & Scrutiny Committee's terms of reference require it to report annually to Council Assembly on the previous year's scrutiny activity. In Southwark this has to date been achieved through the publication of the Scrutiny Annual Report, which is circulated to Members and made available on the Council's website – serving as an information and publicity tool for Southwark's scrutiny work.
3. The draft officer notes attached at Appendix A have been produced as a starting point for Member discussion of the Scrutiny Annual Report 2003/04.

KEY ISSUES FOR CONSIDERATION

4. Members are asked to consider whether the reviews referred to within the Annual Report for each of the Sub-Committees are representative of the work carried out during 2003/04. In addition, Members are asked to give a steer on the paragraph reviewing call-ins made during the previous year, and whether reference should be made explicitly to Executive responses received to scrutiny recommendations/reports.

LEGAL & FINANCIAL IMPLICATIONS

5. There are no specific legal or financial implications raised by this covering report.

EQUALITIES IMPLICATIONS

6. There are no additional equalities implications raised by this report.

CONSULTATION

7. There are no specific consultation issues raised by this covering report. Consultation undertaken during scrutiny reviews is referred to within Appendix A.

BACKGROUND DOCUMENTS

<u>Background Papers</u>	<u>Held At</u>	<u>Contact</u>
Overview & Scrutiny Committee: Agendas and Minutes	Scrutiny Team Rm 3.16, Town Hall, Peckham Road, London SE5 8UB	Lucas Lundgren Scrutiny Project Manager T: 0207 525 7224 or Stephanie Dunstan Scrutiny Project Manager Tel: 0207 525 5231

AUDIT TRAIL

Lead Officer/	Shelley Burke, Head of Overview and Scrutiny	
Report Author	Lucas Lundgren, Scrutiny Team	
Version	Final	
Dated	Thursday 3 rd June 2004	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER		
Officer Title	Comments Sought	Comments included
Borough Solicitor & Secretary	No	No
Chief Finance Officer	No	No